

# THE FEDERAL UNIVERSITY OF PETROLEUM RESOURCES, EFFURUN, DELTA STATE INVITATION FOR PREQUALIFICATION OF CONTRACTORS

## (A) INTRODUCTION:

The Federal University of Petroleum Resources, Effurun (FUPRE), Delta State, has been graciously allocated fund by the TETFund Board of Trustees under the 2016 TETFund Zonal Intervention, viz:

**(B) PROJECT DESCRIPTION:** Accordingly, The University hereby invites interested and competent bidders with relevant expertise for Prequalification to apply for the following Procurement as described hereunder:

| <b>LOT NO.</b> | <b>DESCRIPTION OF PROJECT</b>  |
|----------------|--|
| Lot 1          | Construction and Furnishing of Lecture Halls   |
| Lot 2          | Procurement and Installation of Engineering Laboratory Research Equipment              |
| Lot 3          | Procurement and Installation of Specialised Oil and Gas/Engineering Teaching Equipment |

**(C) REQUIREMENTS FOR SUBMISSION OF PREQUALIFICATION DOCUMENTS:** Interested qualified firms are required to submit the following documents for verification and assessment

- (1) Certified True Copy of the Certificate of Incorporation and Registration with Corporate Affairs Commission (CAC);
- (2) Company Tax Clearance Certificate for the last three years (2015, 2016, 2017)
- (3) Current Pension Compliance Certificate valid till **31<sup>st</sup> May, 2018**
- (4) Current Industrial Training Fund (ITF) Compliance Certificate valid till **31<sup>st</sup> May, 2018**
- (5) Current National Social Insurance Trust Fund (NSUF) Compliance Certificate expiring in **31<sup>st</sup> May, 2018**

(6) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on **31/05/2018** or valid Certificate issued by BPP;

(7) A sworn affidavit specifying that the company is not in receivership, insolvent or bankrupt, none of the Directors has been convicted in any court for any criminal offence, including fraud and any financial impropriety; and that no officer of the University, BPP or TETFUND is a former or present Director or Shareholder or has pecuniary interest in the bidder; and confirming that all information presented in its bid are true and correct in all particulars;

(8) Company Audited Financial Statement of Accounts.

(9) Comprehensive company profile including registered office, functional contact email address, GSM Phone Number(s) and facsimile number(s)

(10) Verifiable evidence of similar jobs successfully executed in the past

(11) Reference letter from a Bank stating the financial ability of the Vendor to carry out such project(s)

**(D) SUBMISSION:**

Prequalification Documents must be submitted in three (3) copies in a sealed envelope clearly marked to indicate the respective project and lot no. at the top right corner and addressed to: The Registrar, Federal University of Petroleum Resources, PMB 1221, Effurun, Delta State. The Documents should be hand delivered and deposited in the Tender Box located in the Procurement Unit, Vice Chancellor's Office, Federal University of Petroleum Resources, Effurun, Delta State.

**(E) CLOSING DATE/SUBMISSION DEADLINE:**

All submissions must be received at the above Office not later than 12:00 noon on **Monday, 7<sup>th</sup> May, 2018** (i.e.21 days from date of advert). The submissions will be opened immediately the same day at the University Senate Chambers.

**IMPORTANT NOTICE:**

(a) The invitation is open only to reputable firms with clearly verifiable management and technical capacity and competency for the implementation of the respective lots.

- (b) Nothing in the advert shall be construed to be a commitment on the part of University.
- (c) Only shortlisted firms will be invited to collect the BPP Standard Bidding Documents and submit Financial Tender as and when due.
- (d) Failure to comply with the instructions and provide any required documents) may automatically result in disqualification.
- (e) Bidders may request clarifications in writing up to 14 days before the submission deadline.
- (f) Please check the University Website and/ or Procurement Unit Notice Board for further information on specific procurement notices in the Projects to be executed in 2018.

**SIGNED**

**E. M. ICHENDU, FNIM, FCAI**

**REGISTRAR & SECRETARY TO COUNCIL**